

## Things to Know...

### Getting to GCU

If you are flying, we suggest Newark-Liberty International Airport (EWR) as your destination. It is located approximately 1 hour north of the University. Atlantic City and Philadelphia International Airports are less advisable options. Public transportation is available through New Jersey Transit. You must take the airport monorail to the station in Newark. Buses run regularly into the Lakewood Terminal located 1 1/2 miles from the University. Cabs are available at the bus station to GCU.

### Car Rentals

GCU has entered into an agreement with Dollar/Thrifty to provide discounted car rentals for CMHE guests flying into Newark or Philadelphia. When making your reservation, enter code GCU1 for the conference rate. <http://www.dollar.com/specials/regular/gcu1.aspx?item=/locations/locationsearchresults.aspx>.

### Driving Directions

Please consult our website at [www.georgian.edu](http://www.georgian.edu) to print out the most up to date directions to our campus. We do not recommend using other online direction services, as they often take you on local roads instead of highways.

Security personnel will direct you to parking and check-in upon your arrival on our campus. Parking permits are not required for CMHE guests.

### Accommodations

Georgian Court University offers clean and comfortable residence hall accommodations. The Presidents and the CMHE Board will be housed in Saint Catherine's Hall. All other attendees that choose to stay on campus will be housed in Maria Hall and Saint Joseph Hall. Accommodations on campus will be available beginning at 10 am on Wednesday, June 11 until 12n on Sunday, June 15. Guests are welcome to use our Court Cafe and the University dining room located in Raymond Hall, which feature a variety of food and beverage options. Food services will not be available on Sunday, June 15. Lists of local restaurants and directions will be available in your on-site registration package.

In Maria Hall and Saint Joseph Hall, each room has built in dressers and toiletry shelves, desks and lighting. The University will provide sheets (all flat, not fitted,) towels, blankets, pillows and pillowcases. You may want to bring a clock/radio, washcloths and extra towels. Rest room facilities and showers with changing rooms are located on each sleeping wing. Kitchenettes are equipped with refrigeration for needed medications.

In Saint Catherine's hall, each room has beds, dressers and toiletry shelves, desks and lighting. The University will provide sheets (flat, not fitted,) towels, blankets, pillows and pillowcases. You may want to bring a clock/radio, washcloths and extra towels. Rooms are designed en-suite, that is, guests will have a single room with a bath/shower shared with one other guest.

Guests will have individually controlled air-conditioner units.

Georgian Court University is proud to provide a **smoke-free environment**. There is none permitted in any of our buildings, this includes sleeping rooms and the dining hall.

GCU has contracted for a block of rooms at the Ramada Hotel of Lakewood/Toms River. Limited shuttle service will be available to/from the hotel to campus. Accommodations at the Ramada Hotel of Lakewood/Toms River will have a room rate of \$99/night. Conveniently located 4 miles south of GCU, the Ramada features free high speed internet access, outdoor pool, exercise room, room service, restaurant/lounge and business center. King and double rooms are available.

The Room block for the Conference is in effect from June 11 – 15, 2008. **The Room block will be available until May 11, 2008.** Please make your reservations directly with the Ramada Hotel at **732.905.2626** as part of the "Mercy Higher Education" group at GCU, to receive the discounted rate.

(continued)

Recreation:

The University has tennis courts and plenty of walkways for exercise or pleasure. Walking tours of the grounds and University arboretum will be provided upon your arrival. Bicycles, motorcycles, scooters, and/or rollerblades are NOT permitted on campus.

Meals:

Food services, as outlined above, will be provided on campus. Meals are available for a nominal fee in the Raymond Hall Dining Room and are all-you-can eat style with a variety of choices, including vegan options. Our food service department does not cook with salt.

The GCU Office of Conferences & Special Events is committed to greener meetings. To that end, a complimentary beverage mug will be provided to participants upon arrival to be used during the Symposium.

Security:

The University security department is on duty 24 hours a day for the comfort of our guests. Extension 2611 will access security from any campus phone.

Telecommunications:

If family members need to reach you during your stay, they may call 732.987.2263 to leave a message. The number has voice mail and will be checked frequently by the Special Events staff.

Upon arrival, guests will be provided with complimentary IDs and passwords to access the Internet through GCU. Work stations are available in the residence halls and instructional buildings. Please note for guests bringing their own laptops, that not all wireless capabilities are available to users without requisite access cards.

Guests with Special Needs:

Georgian Court University attempts full compliance with ADA guidelines. Any guest requiring additional assistance or special accommodations must notify the facilitator(s) in writing, one week prior to the conference so every effort may be made to satisfy those needs.

Office of Conferences & Special Events:

Arrangements for your stay have been made through Special Events. Staff members are available to all guests 24 hours a day. Refer to the packet you receive at check-in for staff names and locations. Questions regarding the University's facilities may be directed to 732.987.2263 or e-mailed to [specialevents@georgian.edu](mailto:specialevents@georgian.edu).

For additional information and to take a virtual tour of Georgian Court University, see our website at [www.georgian.edu](http://www.georgian.edu).

Confirmation:

Conference guests will receive a confirmation of receipt of their registration and payment.